

## Health Aide

### (\$200 Stipend)

**Purpose of the position:** The Health Aide provides basic medical support as needed and is the first line of medical support for campers.

**Health Aide Selection Criteria:** Health Aide should be highly organized and comfortable discussing medical needs of campers, prepared for all medical issues that might arise during camp activities.

### General Responsibilities and Duties

- Review health forms turned in for each girl and become familiar with any potential health issues listed in their history.
- Keep in close contact with the Dorm Monitors and make sure they are aware of any health issues the girls have.
- Respond immediately to health needs.
- Know, communicate, and implement plan for emergency response as appropriate.

### Responsibilities and Duties While at Camp

- **On call 24 hours a day, on campus, every day of camp**
- **Store all medications for campers in dorm room and administer dosages as appropriate**
- Be aware of all rules unique to the campus, including cafeteria and dorm facilities
- Be present at registration so parents can communicate any instructions about medications
- Maintain a personalized file for each girl with medication or other special care or restrictions, food allergies, special treatment for emergencies
- Hold "clinic hours" when girls will know health aide is present in their dorm room
- Complete incident report forms for AAUW and insurance company if applicable
- Keep a log book containing notes of any visits from girls, inform Dorm Monitors of visits
- Notify Camp Director of any serious illness/injury
- Follow up with any camper treated within a few hours of their visit

### Qualifications

- AAUW member
- First aid course required, CPR Certificate preferred (required if no other nurse or MD is onsite)
- Extensive nurse's training, senior year nursing student or retired nurse with updated training
- Willingness to perform support during an emergency
- Experience working in a setting with children
- Warm, supportive personality
- Successfully passes a federal background check

### Commitment Expected/Training

- Attend training with Camp Director and other camp staff (approximately 4-5 hours) before camp  
Reside on campus during the week of the camp (Room and board provided by AAUW)